

GreenTree Co-op Market  
410 W Broadway  
Mt. Pleasant, MI 48858

Phone: 989-772-3221  
Website: greentree.coop

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April 20, 2022

5:30-8:00 p.m.

Veterans Memorial Library

Attending: Angie Felton, Sarah Christensen, Mike Lents, Barb Griggs, Jennifer Smith, Amy Derry, Lee Ruffino, Janet Sturm

Absent: MJ Conway, Leslie Hildebrandt

1. Board Check In
2. Agenda
  - a. Janet motioned to approve the agenda, Lee seconded. Motion passed.
3. Approve January, February & March Minutes
  - a. February minutes need attendance added. All except Lee and Amy were present.
  - b. March motion to enter executive session, will update Barb didn't motion and second.
  - c. Jen with one n is preferred spelling.
  - d. 2021 draft and approved minute versions are on Base Camp and ready to be put online. August shouldn't be uploaded due to notes, no quorum.
4. Member Input
  - a. Hot bar can be confusing, maybe need some instructions.
  - b. Missing sheep yogurt and cheese products.
5. GM Report
  - a. Sales are exceeding projections
  - b. Annual meeting to be discussed later in meeting.
  - c. Birthday Recap
    - i. Fun helping, passing out cupcakes to customers
    - ii. Good to see happy customers, friends and neighbors.
    - iii. Cupcakes and wine tasting was all good.
  - d. Sarah was asked to join Small Business Development Center Advisory Board, two meetings per year.
  - e. Green Tree is working to improve variety and quantity of sushi to improve sales.
  - f. Jen motioned to acknowledge receipt of GM Report, Barb seconded. Motion passed.
6. Monitoring Report – A: Ends
  - a. Could continue conversation on how to offer memberships to low income persons in the community.



- b. Lee motioned to approved receipt of A: Ends Monitoring Report, Janet seconded. Motion passed
7. Board Monitoring Report - C3: Agenda Planning
  - a. Janet motioned to approve C3, Lee seconded. Motion passed.
  - b. Important for the board to have short and long term goals.
  - c. [board@greentree.coop](mailto:board@greentree.coop) will be checked out. Should personal emails be provided instead?
  - d. Members are welcome at board meetings.
8. Annual Report of Condition
  - a. Annual Report of Condition is the information the Co-op legally has to have available for owners.
  - b. Janet motion to approve annual report of condition, Barb seconded. Motion passed.
9. Non-Voting Investment Certificate dividend approval
  - a. Dividend checks to go out to expansion investors in April.
  - b. Jen motioned to approve mailing of dividend checks for Non-Voting Investment Certificates, Janet seconded. Motion unanimously passed.
10. Annual Meeting - Review Member Meeting Agenda & Assignments
  - a. Beans for bags, program was not active all year due to Covid-19 and expansion. Will extend recipients for another year before rewarding.
  - b. Outside event is not perfect for power point presentation.
  - c. Land acknowledge is appropriate, will be added to agenda. Board member can read or Sarah.
  - d. Laura and Vendor Ernie will do wine sampling. Mike will offer beer sampling.
  - e. Marketing assistant will do registration. Barb, Janet, Amy can all help.
  - f. Attendants will go through hot bar.
  - g. Annual meeting will start 6:45pm.
  - h. Buckets of chalk, bubbles and corn hole for entertainment.
  - i. Meal will be chosen by Co-op Staff.
  - j. Great Lakes Ice Cream may be an option in the future, highlighting a local vendor.
11. Article for Annual Report
  - a. No discussion.
12. Farewell to Leslie
  - a. Barb motioned to purchase Etsy gifts to thank Leslie for her service, Janet seconded. Motion passed.
13. Board Retreat
  - a. Jada reached out to Mike Lents. Mike will get back to Jada.
14. Conference: Consumer Cooperative Management Association
  - a. Laura and Sarah are attending. Sarah is presenting.
  - b. June 9-11. Will check back after election who is interested.
15. GM Compensation Follow-Up
  - a. Compensation discussion was to be complete in quarter one.

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- b. Sarah will double check and get back to us.
16. Executive Session
  - a. Lee motioned to enter executive session at 7pm, Jen seconded. Motion passed.
  - b. Barb motioned to exit executive session at 7:24, Janet seconded. Motion passed.
17. Approve printing for Annual Meeting
  - a. Amy motioned to approve and print, Lee seconded. Motion passed.
18. Adjournment
  - a. Janet motioned to adjourn at 7:30, Barb seconded. Motion passed.

Minutes were amended at the January 18, 2023 Board meeting.