

GreenTree Co-op Market
410 W Broadway
Mt. Pleasant, MI 48858

Phone: 989-772-3221
Website: greentree.coop



GreenTree Co-op Market
Monthly Board Meeting
July 20th, 2022, 6:00pm
Veteran's Memorial Library, Mt Pleasant, MI 48858

Present: Alice Ciccu, Amy Derry, Angie Felton, Barb Griggs, Janet Sturm, Lee Ruffino, Mike Lents, MJ Conway, Sarah Christensen

Absent: No one!

1. Check In
2. Agenda
 - a. Barb moved to approve the agenda. Lee seconded. Motion passed.
3. Approve May Minutes
 - a. Barb added a correction to number 7, she did not make the motion as she missed that meeting.
 - b. 4a needs to be corrected to read 'hot bar 'instead of 'not bar'
 - c. Janet moved to approve the minutes; Angie seconded. Motion passed.
4. Member Input
 - a. No member input
5. Board Retreat Proposal
 - a. Proposal for retreat came in just before June meeting. The topics for the retreat are not listed in the contract, however the desired outcomes were discussed in email with Mike, Sarah, and the facilitator and include:
 - i. Developing a shared understanding of the Board's job.
 1. Teaming
 2. Accountable empowerment
 3. Democracy
 4. Strategic leadership
 - ii. Increased financial acumen
 - iii. Exploring Board responsibilities following an expansion
 - iv. Other topic(s) to be determined; Mike had also asked about Board Candidacy Policies as well.
 - b. MJ motioned to approve contract; Janet seconded it. After discussion, MJ retracted his motion until we see the proposed agenda.
 - c. **Mike** will reach out and ask the consultant to send a proposed agenda based on the interests from the Board. Mike will then send it out in email for an e-vote based on the content.
6. New Treasurer



- a. Jen has moved to NC for a new job, so we lost a director and Treasurer
- b. Angie was nominated to take on the Treasurer position by MJ and seconded by Janet. Angie agreed to accept. Motion passed.

7. GM Report –

- Sarah reviewed her July report; sales are down over the summer, but we didn't necessarily reduce labor accordingly. She is talking to the department leads about how to manage this for next year.
 - Reeva resigned to go back to school; two other employees are in training to replace her.
 - Sarah is working through a variety of facility issues including AC as well as equipment and some smell issues that were resolved by properly maintaining plumbing traps.
 - Apartments are 83% occupied and will be 90% occupied by the end of the month.
- a. Board's Opinion on Unsupervised Children
 - i. Board members felt that they weren't ready to limit unaccompanied minors from shopping; suggested maybe a humorous sign indicating there are security cameras.
 - b. Board Blog Post
 - i. The Board needs to write a blog post for the website. It was suggested to write about how the new store has been going so far with quotes from members; Lee agreed to do the blog for this month; Laura will reach out to members who spoke up at the Annual Meeting.
 - ii. Janet suggested the Lacrosse team as a topic for the fall as they shop at the Co-op, as a team.
 - c. Policy Language: "Grievance"
 - i. Amy moved to change the word 'grievance' to 'concern' to match the employee handbook. Alice seconded. Motion passed. The Board policy change has to be reviewed by a consultant which will occur as an operational expense and will be facilitated by Sarah.
 - d. NCG Participation Report
 - e. Appointing a New Director
 - i. The Board suggested we appoint the candidate who came in second at this year's election to fill Jen's spot. MJ moved to offer the Board position to Ginny Haight; Janet seconded. Motion passed. Mike will reach out to Ginny.



- f. CBL 101 – Angie, Janet, and Alice asked to attend the session; the cost is \$75/person; Janet made a motion to allocate money for the Director attendance at CBL 101. MJ seconded. Motion passed.
 - g. Barb moved to approve the GM report; Janet seconded. Report approved.
8. Monitoring Reports
- a. B4: Membership; MJ moved to approve the report; Barb seconded. Report approved.
 - b. B5: Treatment of Customers
 - i. Will move from secret shopper program, which has been discontinued by NGC, to a randomized survey at checkout. Initial calls are this week.
 - ii. Amy moved to approve the report; Janet seconded. Report approved.
9. Board Monitoring Reports
- a. C5: Code of Conduct;
 - b. C6: Officers;
 - i. MJ suggested a change to the duties of the Treasurer to codify what the Treasurer actually does in practice. Currently the Treasurer Section reads:
 - 5. The treasurer will lead the Board's process for creating and monitoring the Board's (not the Cooperative's) budget.*
 - a. In addition, the treasurer will facilitate the Board's understanding of the financial condition of the Cooperative.*
- MJ proposed replacing Section 5a to read *"In addition, the treasurer will report on the financial condition of the cooperative during the annual meeting."*
- ii. Janet made a motion to approve the new wording; Barb seconded. Motion passed.
 - iii. Barb moved to approve the report; Amy seconded. Report approved.
10. Executive Session:
- a. Barb moved to enter executive session at 7:41pm, Amy seconded. Motion passed.
 - b. Barb moved to exit executive session at 8:02pm, Janet seconded. Motion passed.
 - i. Personnel Update – Ace Sushi

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11. Adjournment

Janet moved to adjourn and Barb seconded. Meeting adjourned.