

GreenTree Co-op Market  
410 W Broadway  
Mt. Pleasant, MI 48858

Phone: 989-772-3221  
Website: greentree.coop

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## GreenTree Board of Directors Meeting 9/15/21

Attending: Sarah Christensen, MJ Conway, Lee Ruffino, Mike Lents, Amy Derry, Angie Felton, Barb Griggs, Leslie Hildebrandt, Jennifer Smith  
Absent: Janet Sturm

Meeting called to order at 5:30pm

- 1) Board member check in
- 2) Agenda
  - a) Motion to add board conflict of interest declarations by MJ, second from Barb. Motion passed.
  - b) Zoom information can be added to each agenda.
  - c) Motion to accept agenda by Angie, second from Leslie. Motion passed
- 3) Motion to approve July minutes and notes from August by Angie, second from MJ. Motion passed
  - i) Jennifer Smith no longer goes by Jennifer Sova.
- 4) Member Input
  - i) Status of new point of sale (POS) system: Sarah said there is a lot to learn. There is a ticket system for issues. Customer end seems good. Reporting system yet to learn.
- 5) GM Report - Sarah Christensen
  - a) GreenTree will get 5 days training with POS when new store opens.
  - b) In process of hiring, good applicant pool.
  - c) Downtown sign grant awarded for \$500.
  - d) Under \$900,000 raised for capital campaign, paperwork for third round after board paperwork is ready.
  - e) November 10, 2021 is target opening date.
  - f) Waiting for consumers to turn power on. Loading dock needs power for equipment purchase deliveries. Lots of shelves coming. GreenTree will have their own storage container this week. Attorney may be helpful to dispute accepting equipment delivery costs.
  - g) Motion to accept GM report by Barb, second from Lee. Motion passed.
- 6) Monitoring Report: B1 Financial Condition – Sarah Christensen
  - a) Motion to accept report B1 by Angie, second from Leslie. Motion passed.
- 7) Board Monitoring Report: C7 Committee Principles and C8 Governance Investment
  - a) Board did not receive link. Lee motioned to table, Angie second. Motion passed.

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- 8) General Manager Evaluation Subcommittee
  - a) Angie, Leslie, MJ, and Jenn volunteer to join the subcommittee. Mike Lents will contact you next.
- 9) Article
  - a) *A Word from the Board* is quarterly article that gets published on web and mentioned on social media. Amy will write something.
- 10) Board Retreat
  - a) There is interest in looking at what budgets/finances will look like in a bigger store. NCG staff coming to talk finances to GreenTree staff on a Wednesday at the end of October.
  - b) Consultant Ben thinks there are other things we may need to know about a bigger store.
  - c) Sarah to ask CBLD (Cooperative Board Leadership Development) for different consultant to get us ready.
- 11) Declaration of Conflicting Interests
  - a) Each Board Member in turn declared they had no conflicts of interest.
- 12) Executive Session
  - a) At 6:21, motion to enter executive session by Amy, Barb seconded. Motion passed.
  - b) At 6:29 motion to exit executive session by Lee, Jen seconded. Motion passed.
- 13) Adjournment
  - a) Motion to adjourn at 6:30pm by Barb, MJ seconded. Motion passed.