

GreenTree Cooperative Grocery
214 N Franklin St
Mt. Pleasant, MI 48858

Phone: 989-772-3221
Website: greentree.coop



Monthly Board Meeting December 18, 2019 5:30pm

Chippewa River District Library (CRDL) Annex

Attendance: Sarah Christensen, MJ Conway, Ray Davies, Mike Lents, Lee Ruffino, Jennifer Souva

Absent: Angie Felton, Leslie Hildebrandt, Janet Sturm, Stacy Saul

Meeting called to order at 5:30pm.

- 0) Check in
- 1) Agenda
- 2) Approve November Minutes
 -) R. Davies motioned to approve the November minutes; J. Souva seconded. Motion passed.
- 3) Member Input
 -) Parade recap
- 4) GM/Report – S. Christensen
 -) Sales for the month were up 11.4%. Grocery was up all month.
 - a) A new deli assistant is currently in the working interview part of the hiring process.
 - b) M. Lents motioned to acknowledge receipt of the GM/Report; L. Ruffino seconded. Motion passed.
- 5) 2020 Calendar
 -) Discussion about moving up the Annual Meeting to coordinate with the Capital Campaign. S. Christensen was concerned about having the financial information in time.
 - a) Discussion about the board policy detailing when new officers' roles begin.
 - b) M. Conway suggested removing the October CBLD event.
 - c) M. Lents motioned to table the 2020 calendar until January; R. Davies seconded. Motion passed.
- 6) Patronage Rebate Declaration
 -) S. Christensen explained that the rebate must be declared before the beginning of the fiscal year. The discussion was for the 2020 rebate.
 - a) R. Davies mentioned that a rebate would remind people what a co-op is. S. Christensen mentioned that rebates in the past were sent out even at a loss (less than the cost of a stamp) to remind people what a coop was.
 - b) S. Christensen explained that we cannot afford the rebate.
 - c) M. Lents motioned for GreenTree to keep the Patronage Rebate; L. Ruffino seconded. Motion passed unanimously.
- 7) Monitoring Reports: B7 – Communication to the Board; B8 – Board Logistical Support
 -) No discussion on B7.

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- a) M. Lents motioned to approve Monitoring Report: B8; R. Davies seconded. Motion approved.
 - b) S. Christensen suggested uploading the Board Minutes to Basecamp and all Board materials.
 - c) M. Lents motioned to approve Monitoring Report: B8; J. Souva seconded. Motion passed.
- 8) Board Monitoring Report: D3-D4
-) L. Ruffino stated all responders accepted the language of D3.
 - a) We will review D4 next month.
 - b) M. Lents motioned to approve the language in Board Monitoring Reports: D3; R. Davies seconded. Motion passed.
- 9) OAD
-) S. Christensen is floating the idea of having a leasing signing celebration and having a group photo at Parcel B.
- 10) Article from the Board
-) Discussion on possible topics for another co-op article.
 - a) L. Ruffino volunteered to write the article.
- 11) Executive Session
- a) M. Lents motioned to enter executive session; L. Ruffino seconded. Motion approved at 6:25pm.
- 12) Exit Executive session.
- 13) Adjournment at 6:55 pm
- a) L. Ruffino motion to adjourn; R. Davies seconded. Motion passed.